

REFINING YOUR IDEAS

Transitioning from a basic idea on a post-it note to a fully articulated idea involves clarifying the details. This is a simple tool that can help you fully articulate the details of your idea.

1. What is your idea?

2. Your names and roles

3. What are the key features and benefits of this idea?

Identify the most important aspects of your idea that are essential to its success. For each key feature, describe a few main benefits of that feature for international workers and the community

Feature

Benefit to Community

Feature	Benefit to Community


3. Sketch!

Draw your idea and its key features, in use. Use things like people, charts, or arrows to visualize your idea. Consider showing some important process steps, or people who need to be involved.

4. What will be needed to make this possible?

Who will lead this initiative (ideally someone currently at your table)?

Who else is needed to support this idea, and how will they need to provide support?

WHO  **HOW**

What are the immediate next steps needed to get this initiative started?

Step 1	Step 2
Step 3	Step 4
Step 5	Step 6