

## Guidelines for Submitting a Letter of Interest to be a community partner of the Building Youth Futures (BYF) A Five-Year Collective Impact Strategy

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Following your participation in the information-sharing webinar held on 8 November, we invite you to submit a Letter of Interest to become a lead partner of the Building Youth Futures Collective Impact Strategy, leading a Community Youth Initiative (CYI) in your local community.

### Criteria

Understanding the level of **community readiness** of your community/city to participate in the Building Youth Futures Collective Impact Strategy is key.

- 1) Before submitting the Letter of Interest, we invite you to reflect on the extent to which you think your community is Collective Impact ready.

The Community Readiness Criteria below are important pre-conditions for Collective Impact approaches:

- An ability to **attract influential community champions** to engage in the initiative;
  - A **sense of urgency** that youth engagement needs to be address;
  - A **history of collaboration or Collective Impact** in the community
- 2) Once you have reflected on the criteria, consider whether you see your organization/community participating as part of Phase 1 communities or Phase 2 communities based on the following description:
    - **Phase 1** includes (6) six communities who have the capacity and readiness to scale their initiatives quickly (i.e. beginning immediately)
    - **Phase 2** includes an additional (7) seven communities. Compared with the Phase 1 communities, Phase 2 communities will benefit from additional coaching and technical support during the development phase before scaling their initiative(s) during the last 3 years of the project (approx. during 2021 – 2023).
  - 3) In the Letter of Interest, we are looking for communities to demonstrate existing experience:

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| <ul style="list-style-type: none"><li>• Working with underrepresented youth within your community;</li><li>• Collaborating and sustaining a cross-sectoral leadership table;</li><li>• Engaging youth leadership in a meaningful way;</li><li>• Engaging Indigenous and/or minority communities in a meaningful way;</li><li>• Sharing and using existing data and community mapping;</li><li>• Engaging and working with the broader community of organization;</li></ul> | <ul style="list-style-type: none"><li>• Actively engage in a National Community of Practice;</li><li>• Contribute to the evaluation and learning strategy that takes a developmental evaluation approach;</li><li>• Develop a plan, and engage in the implementation of the plan;</li><li>• Contribute some existing resources to the project implementation;</li><li>• Hire a backbone staff team to advance the local effort that includes hiring underrepresented youth.</li></ul> |
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### Submission of a Letter of Interest and Accompanying Documents

The Letter of Interest will enable us to learn a little more about your community and your interest in the Building Youth Futures project. All letters of interest should be sent to Tamarack team member, Jane Humphries, [jane@tamarackcommunity.ca](mailto:jane@tamarackcommunity.ca). Please also reach out to Jane if you have any questions about the Letter of Interest or the Building Youth Futures project.

- 1) Please produce a Letter of Interest no longer than 4 pages that provides information about your organization and community in response to the questions below:

a. **What is your community's level of Collaboration or Collective Impact Readiness?**

Share with us the level of community readiness your organization/collaboration of organizations is currently at to scale the new Building Youth Futures strategic initiatives. This information will be key to helping us identify the Phase of the project your community might be involved.

b. **What is the level of urgency for change within your community context regarding issues affecting underrepresented youth?**

Include a demonstrated understanding regarding the urgency for change within the community context to improve conditions for underrepresented youth in your community.

c. **Demonstrated experience, ability and/or capacity addressing the outlined criteria listed on the previous page.**

2) Please attach samples (no more than two) of reports, RFPs, description of policies and/or projects, granting processes, or existing data that has resulted from the work of your organization(s), and/or that demonstrates the level of Collective Impact readiness.

Deadline to submit: November 22, 2019.

Please submit to Jane Humphries ([Jane@tamarackcommunity.ca](mailto:Jane@tamarackcommunity.ca))